



**NEVADA CONNECTIONS ACADEMY (NCA)  
BOARD MEETING  
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday October 20, 2009 at 6:30 p.m. PT

**Held at the following locations:**

Nevada Connections Academy  
5690 Riggins Ct, Suite B  
Reno, NV 89502

**And via teleconference:**

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comments and Discussion. Public comment may be limited to ten minutes per person at the discretion of the Chair. Action may not be taken on matters considered during this period until specifically included on the agenda as an action item.
- IV. Routine Business
  - a. Approval of Agenda – J. Castle
- V. Oral Reports
  - a. Principal's Report (MSR attached) – J. Krummel
    - i. Count Day Audit
    - ii. State of the School Report (attached)
  - b. Financial Report (attached) – T. Ochs
    - i. Lottery Question Update
    - ii. Federal Stimulus Funds
    - iii. Update on FY09 Audit

- VI. Consent Agenda
  - a. Approval of Minutes from the September 15, 2009 Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Board Designee to Work with CA on the 2010-2011 School Year General School Handbook, State Specific Handbook and the Parent Agreements Needed for Enrollment for the 2009-2010 School Year
  - d. Ratification of the Principal's Acceptance of the Curriculum Pathways License Agreement on Behalf of the School (attached)
  - e. Approval of Revisions to the State Specific School Handbook (attached)
  - f. Ratification of Health Insurance Plan Renewal (attached)
  - g. Approval of PERS Allocation
  - h. Approval of 2009-2010 Testing Sites (attached)
  - i. Approval of Purchase of Five Flat Screen Monitors for Staff Use
  
- VII. Action Items
  - a. Consideration and Approval of the Connections Academy of Nevada Invoice for September (attached) – K. Mitchell
  - b. Approval of School Goals for the 2009-2010 School Year (attached) – J. Krummel
  - c. Review and Acceptance of the 2008-2009 Fiscal Audit (to follow) – T. Ochs
  - d. Discussion and Approval of Taking Action Concerning Enrollment – J. Krummel
  
- VIII. Information Items
  - a. Legislative Update – C. Butz
  - b. Board Relations School Visit – H. Woodward
  
- IX. Confirmation of Next Meeting and Adjournment – November 17, 2009 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, [www.connectionsacademy.com](http://www.connectionsacademy.com)

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the September 15, 2009 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**c. Approval of Board Designee to Work with CA on the 2010-2011 School Year General School Handbook, State Specific Handbook and the Parent Agreements Needed for Enrollment for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEM:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In order to make sure we are ready in time for the commencement of enrollment for the 2010-2011 school year, we are requesting the Board designate Shannon Reid to start the review process with Connections Academy for the General Handbook, State Specific Handbook, and the Parent Agreements (which include the Parent Learning Coach Agreement, the Designated Learning Coach Agreement and the Regulatory Program Guide) needed for Enrollment of students and then a reviewed product be brought to the Board for consideration and approval at an upcoming meeting.

**d. Ratification of the Principal's Acceptance of the Curriculum Pathways License Agreement on Behalf of the School**

**PRESENTER IF MOVED TO ACTION ITEM:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In order for the school to finalize their registration and access to the no charge Curriculum Pathways online content, the school's Principal was required to register at the SAS Curriculum Pathways web site and accept the license agreement. The school is requesting Board authorization to ratify this action of the Principal and the license agreement as attached in the Board materials.

**e. Approval of Revisions to the State Specific School Handbook**

**PRESENTER IF MOVED TO ACTION ITEM:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the revised Truancy Policy that was revised in accordance with Nevada state laws. Board approval of the revisions to the policy and for inclusion in the state specific school handbook is being requested.

**f. Ratification of Health Insurance Plan Renewal**

**PRESENTER IF MOVED TO ACTION ITEM: Shannon Reid**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** As directed by the Board the school worked with CA and Ms. Reid to obtain quotes for health insurance. The school is recommending continuing medical, dental, and Vision Insurance with Anthem. The renewal would result in an increase of the employees' medical rate by 10% to reflect rate increase, increase employees' dental rate by 8.5% to reflect rate increase, and Vision premiums to continue at current rates. Board approval is requested.

**g. Approval of PERS Allocation**

**PRESENTER IF MOVED TO ACTION ITEM: Ted Ochs**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** At the last meeting, Mr. Ochs reviewed communication received from Nevada PERS regarding the increase in required contribution rates for the 2009-10 school year. Per PERS, the school either had to reduce the annual salary of all employees where the school pays 100% of the contribution by 0.5% OR raise the annual salary of all employees where the contribution is shared between the school and the employee by 0.5%. The school is recommending that the Board approve raise the annual salary by 0.5% of all employees where the contribution is shared and is requesting Board approval.

**h. Approval of the 2009-2010 Testing Sites**

**PRESENTER: Jerry Krummel**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** NCA is required to obtain testing sites for conducting the state testing. The enclosed list of testing sites for the 2009-2010 school year is being presented for Board approval.

**i. Approval of Purchase of Five Flat Screen Monitors for Staff Use**

**PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Mr. Krummel is requesting Board approval for the school to purchase five additional flat screen monitors for use by staff at a cost not to exceed \$1,500.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**ACTION ITEMS**

**a. Consideration and Approval of Connections Academy of Nevada Invoice for September**

**PRESENTER:** Kirsten Mitchell

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Mitchell will review the invoice for the month derived from the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of 2009-2010 School Goals**

**PRESENTER:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Krummel will review the proposed 2009-2010 school goals with the Board and will seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Review and Acceptance of the 2008-2009 Fiscal Audit**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review the draft June 30, 2009 year ended audit report and will seek Board acceptance thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Discussion and Approval of Taking Action Concerning Enrollment**

**PRESENTER:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Krummel will discuss the school's enrollment status with the Board and will discuss the school's desire to freeze enrollment for 11<sup>th</sup> and 12<sup>th</sup> graders for October 30 – November 22, 2009. Mr. Krummel will seek Board approval to move forward with this action related to school's enrollment.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_