



INSPIRE BOARD MEETING

Tuesday, August 24, 2010
6:00 p.m. MT

Held at the following location (and via teleconference):
600 N. Steelhead Way, Suite 164
Boise, ID 83704

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Gerald Chouinard at (208) 336-8858. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

REVISED AGENDA

- I. Call to Order – J. Hamilton
- II. Roll Call – J. Hamilton
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

- IV. Routine Business
 - a. Approval of Agenda – J. Hamilton
- V. EXECUTIVE SESSION – Personnel Matter – Idaho Code §67-2345 (a) - to consider the hiring of employee, public official, individual agent (to follow) – G. Chouinard/ E. Grier
- VI. Oral Reports
 - a. Principal's Report (MSR attached) – G. Chouinard
 - i. Update on Back to School Activities, Staff and Training
 - ii. Update on Enrollment
 - iii. Charter Commission Report
 - b. Financial Report (attached) – J. Marhefka

- VII. Consent Items
 - a. Approval of Minutes from the July 20, 2010 Meeting (attached)
 - b. Ratification of Payment of Blue Cross Blue Shield Invoice(s) (to follow)
 - c. Approval of School Invoice(s) (attached)
 - d. Approval of Legal Invoice (attached)
 - e. Approval of Staffing Report (attached)
 - f. Approval of 2010-2011 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
 - g. Approval of Amendment to General Handbook – NIMAS Compliance (attached)
 - h. Approval of Amendment to General Handbook – Enrollment Hold Policy (attached)
 - i. Approval for Board President to Work with the School on Charter Commission Report and Authorization for Principal to Submit Report on Behalf of the School

- VIII. Action Items
 - a. Approval of Contacts Discussed During Executive Session – G. Chouinard/E. Grier
 - b. Approval of Special Incentive Compensation Proposal (attached) – J. Marhefka
 - c. Ratification of the Connections Academy Invoice for June (attached) – A. Smith
 - d. Approval for Board Members to Attend Board Academy 2010 (attached) – M. Wrisley

- IX. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. Dissemination Grant Update – M. Revenaugh/K. Cochran
 - c. D&O Insurance Policy (attached) – M. Wrisley
 - d. Conflict of Interest Statements and Background Checks – M. Wrisley

- X. Adjournment and Meeting Date – Tuesday, September 21, 2010 at 6:00 p.m. MT.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the July 20, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Ratification of Payment of Blue Cross Blue Shield Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet are the invoice(s) for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payment be approved.

c. Approval of School Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice(s) for services provided to the school. Board approval and payment thereof is requested.

d. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice for legal services provided to the school. Board approval of this invoice and payment thereof is requested.

e. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

f. Approval 2010-2011 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

g. Approval of Amendment to General Handbook – NIMAS Compliance

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board package for Board consideration is a revision to the General Handbook which adds section 6.1 of the 2010-2011 General School Handbook regarding digitized textbooks. Board approval of the addition is requested.

h. Approval of Amendment to General School Handbook – Enrollment Hold Policy

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board package for Board consideration is a revision to the General Handbook which addresses the school's need that at certain times of year it is necessary, for compliance purposes, to suspend enrollment. This policy would grant the principal/school administrator/CEO the authority to determine the dates during which enrollment will be suspended. Approval of the policy is requested.

i. Approval for Board President to Work with the School on Charter Commission Report and Authorization for Principal to Submit the Report on Behalf of the School

PRESENTER IF MOVED TO ACTION ITEMS: Gerald Chouinard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the school must provide the Idaho Public Charter Commission with the Programmatic Operations Audit Report, including information on the school staff, board members and student achievement. Board approval is requested for the Board President to work with the school on this report, and for the Principal to submit the report to the Idaho Public Charter Commission on behalf of the school by the Commission's deadline.

Motion: _____ **Second:** _____

Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of Contracts discussed during Executive Session

PRESENTER: Gerald Chouinard/ Earl Grier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Chouinard and Mr. Grier will present the school contracts for those positions discussed during Executive Session that were provided to the Board for discussion. Board approval of the contracts is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Special Incentive Compensation Proposal

PRESENTER: Janet Marhefka

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Marhefka will review the attached memo that discusses a proposal from Connections Academy to provide a one-time incentive to employees of the school who meet certain criteria as defined in the memo. Authorization for Connections Academy to take the actions detailed in the memo is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Ratification of Connections Academy Invoice for June

PRESENTER: Annesa Smith

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Smith will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval for Board Members to Attend Board Academy 2010

PRESENTER: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Wrisley will review this item with the Board. She will be recommending the Board authorize a certain number of Board members to attend Board Academy 2010 in Baltimore, Maryland and the Board approve reimbursing expenses for the Board members incurred in attending the training. Information on the training is included in the Board package.

Motion: _____ Second: _____

Ayes: _____ Nays: _____