



Capistrano Connections Academy Charter School
Annual Board Meeting
Tuesday, June 15, 2010 at 3:00 p.m. PT

Principal Location:
Capistrano Connections Academy
1211 Puerta Del Sol, Suite 220
San Clemente, CA 92673

Telephone Conference Call Locations:
317 Wilcox Street, Oceanside, CA 92054
23091 Arden Street, Lake Forest CA 92630
821 E. Claiborne Drive, Long Beach, CA 90807

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 492-9131 x 330 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

REVISED AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – T. Batiuk

- V. Action Items
 - a. Approval of 2010-2011 School Year Budget (attached) – T. Ochs/F. Sassin
 - b. Approval of 2010-2011 School Year Fee Schedule (attached) – T. Ochs/F. Sassin

- VI. CLOSED SESSION
 - a. Pursuant to Brown Act §54957 (b) – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Principal. To discuss the performance evaluation, of an employee (to follow) – P. Robertson
 - b. Pursuant to Brown Act §54956.9 (b)(1)– CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION, one case: to receive advice from legal counsel concerning situations involving a significant exposure to litigation – J. Horowitz

- VII. Approval of School Principal Bonus for the 2009-2010 School Year and Compensation for the 2010-2011 School Year – P. Robertson

- VIII. Oral Reports
 - a. Principal's Report (MSR attached) – J. Horowitz
 - i. Update on End of Year Activities
 - ii. Update on Visit from CA Leadership
 - b. Financial Report (attached) – F. Sassin
 - i. Update on MOU

- IX. Consent Agenda
 - a. Approval of Minutes from the May 25, 2010 Board Meeting (attached)
 - b. Approval of Staffing Report (to follow)
 - c. Approval of Board Meeting Schedule for the 2010-2011 School Year (attached)
 - d. Approval of Authorization for the Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance
 - e. Approval to Complete and Submit the Consolidated Application Part I for the 2010-2011 School Year
 - f. Approval of Renewal of OCDE STRS Contract and Authorization for Renewal on Behalf of the School (attached)
 - g. Approval of CapoCA – CenCA Shared Services Agreement (to follow)

- X. Action Items
 - a. Consideration of Possible Action with Tulare County SELPA (to follow) – J. Horowitz
 - b. Approval of the Connections Academy Invoice for May (attached) – F. Sassin
 - c. Approval of Directors and Confirmation of Classes (attached) – M. Wrisley
 - d. Approval of Officers (attached) – M. Wrisley
 - e. Approval of Board Designee to Work with CA and School to Secure a Facility Lease (attached) – J. Horowitz
 - f. Approval of Facility Build Out Expenditure (attached) – J. Horowitz

- XI. Information Items
 - a. Legislative Update – F. Sassin
 - b. LMS Access to Board Members – M. Wrisley

- XII. Confirmation of Next Meeting on August 24, 2010 at 3:00 p.m. PT.

Agenda publicly posted:

On: Friday, June 11, 2010

At: Capistrano Connections Academy

At: 23091 Arden Street, Lake Forest CA 92630

1211 Puerta del Sol, Suite 220
San Clemente, CA 92673
By: Dr. Jonathan Horowitz

By: Elaine Pavlich

At: 317 Wilcox Street, Oceanside, CA 92054
By: Beth Ann Hall

At: 821 E. Claiborne Drive, Long Beach, CA 90807
By: Brenda Breen

ACTION ITEMS

a. Approval of the Budget for the 2010-2011 School Year

PRESENTER: Ted Ochs/ Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs and Dr. Sassin will provide a detailed review of the budget for the 2010-2011 school year that was compiled with the Board designee, and will seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of the Fee Schedule for the 2010-2011 School Year

PRESENTER: Ted Ochs/ Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs and Dr. Sassin will review the fee schedule for the 2010-2011 school year with the Board that is derived directly from the budget for the 2010-2011 school year, and will seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the May 25, 2010 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Board Meeting Schedule for the 2010-2011 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached to the Board package is the proposed 2010-2011 Board meeting schedule as previously reviewed and discussed with the Board and the school's Principal. Board approval is requested.

d. Approval of Authorization for the Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms and conditions of the D&O insurance coverage will not change from those in the D&O policy for the Board for the 2010-2011 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA. Board approval is requested for the Board President to finalize the D&O Insurance Policy, and sign the policy on behalf of the school.

e. Approval to Complete and Submit the Consolidated Application Part I for the 2010-2011 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is required to complete the Consolidated Application Part I by June 30. The Board is requested to authorize Dr. Sassin to complete the application and to submit it by the deadline. The complete document will be ratified at the next meeting.

f. Approval of Renewal of OCDE STRS Contract and Authorization for Renewal on Behalf of the School

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As the Board may recall, in past years, the school has entered into a contract with the OCDE for STRS reporting. We are seeking Board approval to renew this contract for the school for the 2010-2011 school year and to delegate to the Financial Consultant, Dr. Sassin, the authority to issue a memo to the Orange County Department of Education agreeing to the new rates.

g. Approval of CapoCA – CenCA Shared Services Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board previously approved continuation of the agreement between CapoCA and CenCA to share teaching and administrative services during the 2009-2010 school year. The Agreement for the Shared Services between CapoCA and CenCA has been updated for the 2010-2011 school year and is included in the Board Package. All the terms and conditions previously approved remain the same, except for the update to the administrative charge per student day, the teacher charge per student day, and the extension of the term to a multi-year agreement, with annual negotiation of the per pupil rates. Board approval thereof is sought.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS (continued)

a. Consideration of Possible Action with Tulare County SELPA

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Tulare County SELPA has extended an invitation for the school to join its SELPA effective July 1, 2010. Based upon discussions with Marilyn Rankin, the SELPA Administrator, and the positive experience of Central California Connections Academy in this SELPA, the Board may want to consider accepting this invitation.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of CA Invoice for May

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Directors and Confirmation of Classes

PRESENTER: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members may also be presented for Board consideration and approval. The Board will also be confirming the designation of each Board member into Class A and Class B in accordance with the school's Bylaws.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Officers

PRESENTER: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for the 2010-2011 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Board Designee to Work with CA and School to Secure a Facility Lease

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Horowitz will review the proposed facility and terms of the lease for the school's location with the Board and seek Board approval of a Board designee to work with the school leader and CA to finalize and execute the lease in substantially the same form as the terms included in the Board materials.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval of Facility Build Out Expenditure

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Horowitz will review the school's desired build out of the proposed school facilities and will seek Board approval of the projected expenditure.

Motion: _____ Second: _____

Ayes: _____ Nays: _____