



Capistrano Connections Academy Charter School
Board Meeting
Tuesday, January 24, 2012 at 3:30 p.m. PT

Principal Location:
Capistrano Connections Academy
26800 Aliso Viejo Parkway, Suite 120
Aliso Viejo, CA 92656

Telephone Conference Call Locations:
23091 Arden Street, Lake Forest CA 92630
821 E. Claiborne Drive, Long Beach, CA 90807
5047 Staghorn Drive, Vallejo, CA 94591

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Lisa Way at (949) 461-1667 x 313 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – T. Batiuk
- V. CLOSED SESSION - Personnel Matter - Brown Act § 54954.5 (e) – PUBLIC EMPLOYEE MID-YEAR PERFORMANCE EVALUATION AND JOB DESCRIPTION DISCUSSION; Title: Principal (attached) – J. Wilks
- VI. Public Hearing on the Independent Study Policy (to follow) and 2011-2012 Master Agreement (to follow) – F. Sassin

In setting policy pursuant to subdivisions (a) and (b) of Education Code section 51747, the local governing board shall consider, in a public hearing, the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of pupils or adult education students.

The CapOCA Board welcomes participation by the public during the Public Hearing. If you wish to address the Board please follow the Public Comment policy of the Board as set out below.

- VII. Audit Committee, Committee of the Entire Board
 - a. Review and Acceptance of the 2010-2011 Fiscal Year Audit Report (attached) – F. Sassin
- VIII. Oral Reports
 - a. Principal's Report (MSR attached) – B. Crockett
 - i. Mid-year Principal's Retreat
 - b. Financial Report (attached) – J. Marhefka/F. Sassin
 - i. Revised 2011-2012 School Year Budget
 - ii. CUSD Special Education Funding Resolution
- IX. Consent Agenda
 - a. Approval of Minutes from the November 15, 2011 Board Meeting (to follow)
 - b. Approval of Minutes from the December 6, 2011 Special Board Meeting (attached)
 - c. Approval of Minutes from the December 20, 2011 Special Board Meeting (attached)
 - d. Approval of Staffing Report (attached)
 - e. Approval of Revisions to Employee Handbook: Employee Benefits for 2012 (attached)
 - f. Approval for Opening Enrollment for the 2012-2013 School Year
 - g. Approval of Agreements for Student Enrollment for 2012-2013 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement (attached)
 - h. Approval of the 2012-2013 School Year General School Handbook (attached)
 - i. Approval of the 2012-2013 School Year State Specific School Handbook (attached)
 - j. Ratification of First Interim Financial Report (attached)
 - k. Approval of School Accountability Report Card (SARC) (to follow)
 - l. Approval of Independent Study Policy (to follow)
 - m. Approval of the 2012-2013 Master Agreement (to follow)
 - n. Approval of Consolidated Application – Part Two (to follow)
 - o. Ratification of Research Request (attached)
 - p. Approval of Revised Budget for the 2011-2012 School Year (attached)
 - q. Approval for School Principal to Submit the Necessary Documentation to Secure Student-Teacher Ratio Waiver
- X. Action Items
 - a. Ratification of the Connections Academy Invoice for November (attached) – F. Sassin
 - b. Approval of the Connections Academy Invoice and Credit Memo for December (attached) – F. Sassin

- c. Approval of Funded Enrollment Target for the 2012-2013 School Year (attached) – B. Crockett
- d. Approval of Summer School Expenditure – B. Crockett/ J. Marhefka

XI. Information Items

- a. Legislative Update – D. Hutchison
- b. CalCAR Approval – D. Hutchison
- c. CUSD Update – M. Walton
- d. Board Training Update – San Diego – February 24-25 – M. Arthur

XII. Adjournment and Confirmation of Next Meeting on March 28, 2012 at 3:30 p.m. PT.

Agenda publicly posted:

On: Friday, January 20, 2012

At: Capistrano Connections Academy
26800 Aliso Viejo Parkway
Aliso Viejo, CA 92656

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