



Capistrano Connections Academy Charter School  
Board Meeting  
Tuesday September 22, 2009 at 3:15 p.m. PT

**Principal Location:**  
Capistrano Connections Academy  
1211 Puerta Del Sol, Suite 220  
San Clemente, CA 92673

**Telephone Conference Call Locations:**  
317 Wilcox Street, Oceanside, CA 92054  
23091 Arden Street, Lake Forest CA 92630  
821 E. Claiborne Drive, Long Beach, CA 90807

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 492-9131 x 330 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

**AGENDA**

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The CapoCA Board welcomes participation by the public. To be recognized by the Chairperson, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. If requested, the Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will then announce the person's name at the appropriate time during the meeting. The Board may limit the public comment period on any single item to 30 minutes. Members of the public are invited to submit comments in writing. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the Secretary no later than 10:00 a.m., 14 days, prior to the Board meeting to coincide with the agenda timeline and shall not exceed 15 minutes in duration. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early.

- IV. Routine Business
  - a. Approval of Agenda – T. Batiuk
- V. Oral Reports
  - a. Principal's Report – J. Horowitz
    - i. Enrollment Update
    - ii. Review of School Goals
    - iii. AYP and API Update
  - b. Financial Report (attached) – F. Sassin

- VI. Consent Agenda
  - a. Approval of Minutes from the September 1, 2009 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Enrollment Deadline
  - d. Approval of Independent Consultant Contract between CapoCA and Barbara Ward (attached)
  - e. Approval of Memorandum of Understanding with CUSD for a Five-year Term beginning with the 2009- 2010 School Year (to follow)
  - f. Approval of 2009-2010 STRS Agreement (attached)
  
- VII. Action Items
  - a. Approval of the Connections Academy of Invoices for July and August (attached) -- F. Sassin
  - b. Approval of Professional Development Plan for the 2009-2010 School Year (attached) – J. Horowitz
  
- VIII. Information Items
  - a. Change in Principal Reporting – T. Ochs
  
- IX. Confirmation of Next Meeting on October 27, 2009 at 3:15 p.m. PT. – 5:45 p.m. and Adjournment

Agenda publicly posted:

On: Friday, September 18, 2009

At: Capistrano Connections Academy  
 1211 Puerta del Sol, Suite 220  
 San Clemente, CA 92673

By: Dr. Jonathan Horowitz

At: 23091 Arden Street, Lake Forest CA 92630  
 By: Elaine Pavlich

At: 317 Wilcox Street, Oceanside, CA 92054  
 By: Beth Ann Hall

At: 821 E. Claiborne Drive, Long Beach, CA 90807  
 By: Brenda Breen

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the September 1, 2009 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Enrollment Deadline**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review with the Board the proposed enrollment deadline date for the school of February 19, 2010 establish December 18, 2009 as the last day to start high school for the first semester and the last day for 12<sup>th</sup> graders to enroll is February 5, 2010 and will seek Board approval thereof.

**d. Approval of Independent Consultant Contract between CapoCA and Barbara Ward**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review the proposed Independent Consultant Contract between CapoCA and former CapoCA employee Barbara Ward for Ms. Ward to perform clerical/administrative tasks on an hourly basis for up to forty hours a month. Board approval of the contract will be requested.

**e. Approval of Memorandum of Understanding with CUSD for a Five-year Term beginning with the 2009-2010 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached in the Board materials is an amended version of the previously reviewed MOU for the five-year term beginning with the 2009-10 school year reflecting recent negotiations with the CUSD. Board approval of the MOU will be requested.

**f. Approval of 2009-2010 STRS Agreement**

**PRESENTER IF MOVED TO ACTION ITEMS:** Farah Esmail

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The 2009-2010 STRS Agreement between California Connections Academy schools and Orange County has been reviewed by school leadership and is being presented for Board review and approval..

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Connections Academy Invoices for July and August**

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the invoices as they relate to the financial report provided earlier in the meeting. She will request approval of the invoices and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of Professional Development Plan for the 2009-2010 School Year**

**PRESENTER:** Jonathan Horowitz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Horowitz will review the Professional Development Plan for the 2009-2010 School Year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_