



Capistrano Connections Academy Charter School
Board Meeting
Tuesday September 23, 2008 at 1:30 p.m. PT

Principal Location:
Capistrano Connections Academy
1211 Puerta Del Sol, Suite 220
San Clemente, CA 92673

Telephone Conference Call Locations:
317 Wilcox Street, Oceanside, CA 92054
23091 Arden Street, Lake Forest CA 92630

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 492-9131 x 318 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The CapoCA Board welcomes participation by the public. To be recognized by the Chairperson, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. If requested, the Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will then announce the person's name at the appropriate time during the meeting. The Board may limit the public comment period on any single item to 30 minutes. Members of the public are invited to submit comments in writing. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the Secretary no later than 10:00 a.m., 14 days, prior to the Board meeting to coincide with the agenda timeline and shall not exceed 15 minutes in duration. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early.

- IV. Routine Business
 - a. Approval of Agenda – T. Batiuk
- V. Oral Reports
 - a. Principal's Report (MSR attached) – J. Horowitz
 - i. Enrollment and Staffing Update
 - ii. AYP Results and Graduation Rate
 - b. Financial Report (attached) – T. Ochs/F. Sassin

- VI. Consent Agenda
 - a. Approval of Minutes of August 26, 2008 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Revised Bylaws (to follow)
 - d. Acceptance of Board Member Resignation (attached)
 - e. Approval of Art and Music Grant Funding Report (attached)
 - f. Approval of 2008-2009 STRS Agreement (attached)
 - g. Approval of Annual Review of Conflict of Interest Policy (attached)

- VII. Action Items
 - a. Approval of the Connections Academy of Invoices for July and August (attached) --F. Sassin

- VIII. Information Items
 - a. Board Member Recruitment Update – T. Batiuk/M. Revenaugh
 - b. Board Academy Training 2008 (attached) – H. Woodward

- IX. Confirmation of Next Meeting on November 18, 2008 at 1:30 p.m. PT. and Adjournment

Agenda publicly posted:

On: Friday, September 19, 2008

At: Capistrano Connections Academy
1211 Puerta del Sol, Suite 220
San Clemente, CA 92673

By: Dr. Jonathan Horowitz

At: 317 Wilcox Street, Oceanside, CA 92054
By: Beth Ann Hall

At: 23091 Arden Street, Lake Forest CA 92630
By: Elaine Pavlich

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the August 26, 2008 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Farah Esmail

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Revised Bylaws

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The proposed CapoCA revised bylaws are attached in the Board package materials. All amendments as discussed at the last meeting have been included by Counsel and are redlined in the version presented in the package for approval.

d. Acceptance of Board Member Resignation

PRESENTER IF MOVED TO ACTION ITEMS: Farah Esmail

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board has received a notice of resignation from Ms. Berhow, Board acceptance is requested.

e. Approval of Art and Music Grant Funding Report

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin has completed the funding report on behalf of CapoCA in which the school reports how the funds were spent for FY08. Approval of the report by the Board is requested.

f. Approval of 2008-2009 STRS Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Farah Esmail

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The 2008-2009 STRS Agreement has been reviewed by school leadership and approval by the Board is requested. The agreement is between California Connections Academy schools and Orange County.

g. Approval of Annual Review of Conflict of Interest Policy

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Under California Law the Board is required to review and either approve the school's Conflict of Interest Policy or amend the policy. No policy updates are suggested at this time therefore the Board is requested to approve the Policy as provided in the Board package. Confirmation of the approval is due to the state on or before October 1, 2008.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Approval of Connections Academy Invoices for July and August

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoices as they relate to the financial report provided earlier in the meeting. She will request approval of the invoices and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____
Ayes: _____ Nays: _____