



REVISED AGENDA FOR CCA BOARD MEETING

March 24, 2010

8:30 a.m.

4050 Crums Mill Road, Suite 303

Harrisburg, PA 17112

and Via Teleconference

- I. Call to Order – D. Taylor
- II. Roll Call – D. Taylor
- III. Routine Business
 - a. Approval of Agenda – D. Taylor
- IV. Oral Reports
 - a. Board Counsel Report – P. Murren
 - b. CEO Report (MSR attached) – D. Tulli
 - i. Odyssey of the Mind Competition
 - ii. Tentative Graduation Plans (attached)
 - iii. Facilities Update – Lehighton and Pittsburgh
 - c. Financial Report (attached) - T. Ochs/T. Repice
 - i. Draft 2010-2011 Budget Status
- V. Audit Committee, Committee of the Entire Board
 - a. Approval of Audit Firm for the 2009-2010 School Year Annual Financial Audit (attached) – T. Ochs
- VI. Consent Items
 - a. Approval of Minutes from the February 24, 2010 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - (i) Ashley Neidig, Administrative Assistant
 - (ii) Erin Phillips, Secondary Teacher
 - c. Approval of Student Printer and Printer Cartridges for the 2010-2011 School Year (attached)
 - d. Approval of Field Trip Expenditure for YMCA Youth & Government Model Convention (attached)
 - e. Approval of Offering Summer School to Students (attached)
- VII. Action Items
 - a. Approval of CA Invoice for February (attached) – M. Ciora
 - b. Approval of Purchasing Office Technology to Accommodate Staff Growth – D. Tulli
 - c. Approval of Scholarship Assistance by CCA for Students Selected for the National Student Leadership Conference in Washington, DC (attached) – D. Tulli
 - d. Approval of Summer School Expenditure – D. Tulli
 - e. Approval of Mobile Lab Plans and Expenditure (to follow) – M. Flurie
 - f. Approval of Student Outreach Plan for the 2010-2011 School Year (attached) – S. Fancher
- VIII. Information Items
 - a. Legislative Update – D. Tulli/M. Revenaugh
 - b. Update on Student Technology – D. Tulli/T. Ochs
 - c. PA Coalition of Charter Schools – Leadership Institute Conference 2010 (attached) – H. Woodward
- IX. Adjournment and Next Meeting Date – April 28, 2010 at 8:30 a.m. via teleconference

AUDIT COMMITTEE ITEM

a. Approval of Audit Firm for the 2009-2010 School Year Annual Financial Audit

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Provided in the Board package for Board review and approval is the engagement letter from Siegal and Drossner, PC for the annual financial audit for the year ended June 30, 2010 for fees estimated to be \$14,000 for the financial statement audit and \$2,500 for the single audit. This is the same accounting firm engaged for the annual financial audit for the 2008-2009 school year and last year's fees were estimated to be \$14,000 for the financial statement audit and \$2,500 for the single audit. Board approval to engage this firm as per the terms of the engagement letter is requested.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the February 24, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of the Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Approval of Student Printer and Printer Cartridges for the 2010-2011 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Connections Academy has been advised that the printer previously approved by the Board is no longer available however, a replacement model that uses the same toner cartridges is available. A copy of the printer's specifications is included in the Board materials for consideration. The cost of the printer is \$84 and last year's cost was \$84. The school is requesting Board approval to move forward with the purchase and distribution of the printer and printer cartridges in sufficient quantities to support next year's enrollment.

d. Approval of Field Trip Expenditure for YMCA Youth & Government Model Convention

PRESENTER IF MOVED TO ACTION ITEMS: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is requesting authorization for the expenditure for 12 students and 2 school advisors to attend the YMCA Youth & Government Model Convention in Harrisburg on April 23 – 25, 2010. Board approval of the expenditure of approximately \$4,000 is requested.

e. Approval of Offering Summer School to Students

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Last year the Board authorized National Connections Academy, a private school program run by Connections Academy to work with the school's leader to review the enrolled students that could benefit from taking Summer School courses through National Connections Academy. The memo outlines the benefits of the program and seeks Board approval for the school leader to work with National Connections Academy to communicate the details about the summer school opportunity to the school's students and families.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Ratification of CA Invoice for February

PRESENTER: Michelle Ciora

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Ciora will review the ratification of the invoice as payment has been made to Connections Academy in accordance with the Board of Directors' prior approval and direction concerning the advancing of funds for payment of CA invoice by the Treasurer. She will review the support for payment of the invoice. Ratification of this payment is being requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Purchasing Office Technology to Accommodate Staff Growth

PRESENTER IF MOVED TO ACTION ITEM: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: In order to accommodate the growth in staff, the ongoing purchase of additional technology, including but not limited to desktops, flat screen monitors, StarBoards, and related office equipment, is necessary. Board approval of the expenditure as required and directed by the school's CEO is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Scholarship Assistance by CCA for Students selected for the National Student Leadership Conference in Washington, DC

PRESENTER: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is seeking the Board's approval for CCA to provide scholarships to CCA students, who are at least in their second year with CCA and who have confirmed their intent to return to CCA for the 2010-2011 school year, with scholarship assistance for their participation in the National Student Leadership Conference. Board approval authorizing the school's CEO to grant a scholarship up to the amount of \$10, 695.00, is hereby requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Summer School Expenditure

PRESENTER: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Tulli will discuss with the Board establishing an allocation of \$125,000 for the school paid summer school scholarships offered through National Connections Academy. This represents an increase of 25% over the summer school expenditure approved last year of \$100,000. Board approval of the expenditure and for the school leader to work to identify students who will benefit from scholarships from the school paid summer school program offered through National Connections Academy is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Approval of Mobile Lab Expenditure

PRESENTER: Maurice Flurie

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Flurie will review the bids obtained and plans that the school received with the Board. He will review the expected immediate expenditure of funds received by a Title 1 grant as well as the operating costs of the mobile lab and will seek Board approval to move forward with a proposal. The recommendation of the school is to move forward with accepting the bid of Farber Specialty Vehicles in the amount of \$312,319.95.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval of Student Outreach Plan for the 2010-2011 School Year

PRESENTER: Susan Fancher

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Fancher will review in detail the 2010-2011 Outreach Plan included in the Board package with the Board, along with the budget allocated for implementation of the plan, and will seek Board approval of the Outreach Plan. The live and recorded LiveLesson® session offered by CA provided detailed information on the Outreach Plan. The Board will review and approve the budget allocation at a later time upon approval of the 2010-2011 school year budget. Board approval of the Outreach Plan will be requested at the meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____