



## AGENDA FOR CCA ANNUAL BOARD MEETING

June 23, 2010

8:30 a.m.

4050 Crums Mill Road, Suite 303

Harrisburg, PA 17112

and Via Teleconference

I. Call to Order – D. Taylor

II. Roll Call – D. Taylor

III. Public Comment:

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

IV. Routine Business

a. Approval of Agenda – D. Taylor

V. Executive Session - Evaluation of Performance of Administrative Staff (65 PA CSA § 708(a)(1) (attached) – E. Grier

VI. Action Items

a. Approval of School CEO Bonus for 2009-2010 School Year and Compensation for the 2010-2011 School Year – E. Grier

VII. Executive Session – To consult with attorney in connection with litigation or on issues on which identifiable complaints are expected to be filed (65 PA CSA § 708(a)(4)) – D. Tulli/P. Murren

- VIII. Oral Reports
  - a. Board Counsel Report – P. Murren
  - b. CEO Report (MSR attached) – D. Tulli
    - i. Update on Graduation
    - ii. End of the Year Activities
    - iii. 2010-2011 Staff Planning
    - iv. Update on New Sites
    - v. Retirement of Jan Rutt (7 years CCA; 44 years teaching)
  - c. Financial Report (attached) - T. Ochs/T. Repice
  
- IX. Consent Items
  - a. Approval of Minutes from the May 27, 2010 Meeting (attached)
  - b. Approval of Staffing Report (to follow)
  - c. Approval Authorizing the Board President to Work with CA on Renewal of Directors' & Officers' (D&O) Insurance
  - d. Approval of Board Meeting Schedule for the 2010-2011 School Year (attached)
  - e. Approval of Revised Fee Schedule for the 2010-2011 School Year (attached)
  - f. Approval of Summer School Invoice from Connections Academy (attached)
  - g. Approval of Supplemental Curriculum Invoice from Connections Academy (attached)
  - h. Approval of Expenditure for Change Order for Mobile Lab
  - i. Approval of CCA to Participate in the Alliance for Young Artists & Writers, Inc. (attached)
  - j. Approval of Adjusted Salary for Returning Teachers for 2010-2011 School Year
  - k. Approval of Teacher Participating in Deep Earth Academy (attached)
  
- VI. Action Items (cont.)
  - b. Approval of CA Invoice for May (attached) – M. Ciora
  - c. Approval of Directors and Confirmation of Classes (attached) – H. Woodward
  - d. Approval of Officers – H. Woodward
  - e. Approval of Designation of Fund Balance (to follow) – T. Ochs
  
- X. Information Items
  - a. Legislative Update – D. Tulli/M. Revenaugh
  - b. Review of Old Business and Discussion of New Business – D. Taylor
  - c. Amendment to Professional Services Agreement with CA – T. Ochs
  
- XI. Adjournment and Meeting Date – August 25, 2010 at 8:30 a.m. via teleconference

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the April 28, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of the Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Dennis Tulli

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**c. Approval Authorizing the Board President to Work with CA on Renewal of Directors' and Officers' (D&O) Insurance**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school is requesting the Board President be authorized to work with CA on the renewal of D&O Insurance for the school. The terms and conditions of this insurance coverage are not expected to change from those in the D&O policy for the Board for the 2009-2010 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between the school and CA.

**d. Approval of Board Meeting Schedule for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached to the Board package is the proposed 2010-2011 Board meeting schedule as previously reviewed and discussed with the school's leader. Board approval is requested.

**e. Approval of Revised Fee Schedule for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials for consideration and approval is a corrected Fee Schedule for the 2010-2011 school year which includes the benefit charge of the corrected amount of 18% in accordance with the budget notes reviewed at the last meeting.

**f. Approval of Summer School Invoice from Connections Academy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is an invoice for the summer school expenditure derived from the actions taken at a previous Board meeting concerning offering CCA students summer school courses through NaCA. Board approval for payment of the invoice is requested.

**g. Approval of Supplemental Curriculum Invoice from Connections Academy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is an invoice for the supplemental curriculum derived from the action of the Board at a previous meeting. Board approval for payment of the invoice is requested.

**h. Approval of Expenditure for Change Order for Mobile Lab**

**PRESENTER IF MOVED TO ACTION ITEMS:** Reese Flurie

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Additional costs for the mobile class room totaling \$5,224 have been identified and Board approval is requested for the new interior color laminate feature at a cost of \$3,200 and a cost to upgrade to SkyEdge Broadband 512kb (an increase from 256 kb) for a cost increase of \$2,024. Board approval of the additional expenditure is requested.

**i. Approval of CCA to Participate in the Alliance for Young Artists & Writers, Inc.**

**PRESENTER IF MOVED TO ACTION ITEMS:** Dennis Tulli

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Tulli is requesting the Board's approval for the school to participate in the Alliance for Young Artists & Writers. The program will allow the school to partner with other schools in an effort to improve students writing skills. Board approval is requested.

**j. Approval of Adjusted Salary for Returning Teachers for the 2010-2011 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Dennis Tulli

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** As a result of the 2010-2011 Compensation Plan previously approved by the Board, the starting salaries for new teachers in Philadelphia may be at a higher salary than returning teachers. Therefore, Dr. Tulli is requesting Board approval to increase the base salary for any returning teachers who would fall below the new starting base salary to the new starting base salary. Board approval of this increase is requested.

**k. Approval of Teacher Participating in Deep Earth Academy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Dennis Tulli

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. DeBaise has gone through an extensive application and interview process and been accepted into the Deep Earth Academy, more information is included in the Board materials. The school is requesting approval to grant Ms. DeBaise paid leave for her attendance on the trip scheduled for September 4-18. Board approval is requested.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

**ACTION ITEMS**

**b. Approval of CA Invoice for May**

**PRESENTER:** Michelle Ciora

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Ciora will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request Board approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Directors and Confirmation of Classes**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for some of the members terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval for an additional term to be determined as per the Bylaws, or as per agreement by the Board. Additional members may also be presented for Board consideration and approval. The Board will also be confirming the designation of each Board member into Class 1, Class 2 and Class 3 in accordance with the school's Bylaws.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Officers**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for the officers expire annually and officers need to be appointed at the Annual meeting. The Board will be looking to nominate the officers for the Board for the 2010-2011 school year and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval of Designation of Fund Balance**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review with the Board the proposed designation of the school's fund balance, discuss the school and Board's desired allocations, and seek Board approval for the designation of the fund balance.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_