



Arizona Connections Academy (ACA) Board Meeting

Pursuant to A.R.S. § 38-431.02., notice is hereby given to the members of the ACA Board and the general public that the ACA Board will hold a meeting open to the public on:

Date and Time:

Friday, November 13, 2009 at 8:00 a.m. Arizona time

Held At:

Arizona Connections Academy
1017 South Gilbert Road, Suite 210
Mesa, AZ 85204

Notices of this meeting have been appropriately posted as required by A.R.S. § 38-431.02. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (480) 782-5842. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – A. Coe
- II. Roll Call – A. Coe
- III. Routine Business
 - a. Approval of Agenda – A. Coe
- IV. Oral Report
 - a. Principal's Report (MSR attached) – L. Harless
 - i. 2009 Enrollment Update
 - b. Financial Report (attached) – T. Ochs
 - i. FY10 Funding Update
- V. Audit Committee, Committee of the Entire Board
 - a. Review and Approval of the Form 990 for the Fiscal Year Ended June 30, 2009 and Authorization for the Board Treasurer to Sign the Form on Behalf of the Board (attached) – T. Ochs
- VI. Consent Items
 - a. Approval of Minutes from the October 9, 2009 Meeting (attached)
 - b. Approval of Legal Invoices (attached)
 - c. Approval of School Science Camp Trip (attached)
 - d. Approval of the 2010-2011 School Year General School Handbook (to follow)
 - e. Approval of Revision to the 2009-2010 School Year General School Handbook – Teacher Grading Policy (attached)
 - f. Approval of Agreements for Student Enrollment for 2010-2011: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement (to follow)
- VII. Action Items
 - a. Approval of CA Invoice for October (attached) – E. Danielson
 - b. Approval to Advance Funds for Payment of Funds for CA Invoice by Treasurer – T. Ochs
 - c. Approval of Board Governance and Administrative Policy Manual (attached) – F. Esmail/H. Woodward

- VIII. Information Items
 - a. Discussion of Curriculum Plan for the 2010-2011 School Year (attached) – S. Guttentag/ P. Hoge
 - b. Legislative Update – M. Revenaugh
 - c. 2009-2010 Board Approval Calendar (attached) – H. Woodward

- IX. Adjournment and Confirmation of Next Meeting – January 8, 2010 at 8:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the October 9, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Legal Invoices

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Invoices for legal services rendered for the school are being presented for Board approval.

c. Approval of School Science Camp Trip

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As previously discussed with the Board, the school has paid a \$900 deposit to hold a Science Camp Trip that is designed after many camps held by area districts. Further information about the camp is included in the Board materials and Board approval of the school offering the field trip is requested.

d. Approval of the 2010-2011 School Year General School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the General School Handbook. The redlined version of the General School Handbook outlines the changes made to the document since the Board approved the previous version last year. Last year's version had also been approved by all of the other CA partnering schools' Boards. This version has been reviewed by the Board designee, school leader, and CA. In order to make sure the school is ready in time for the commencement of enrollment for the 2010-2011 school year, we are bringing the final version to the Board for formal approval at this meeting.

e. Approval of Revision to the 2009-2010 School Year General Handbook – Teacher Grading Policy

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Teacher Grading Policy has been as redlined and included in the Board materials and the school leader is seeking approval of such policy.

f. Approval of Agreements for Student Enrollment for 2010-2011: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Parent Agreements, consisting of the Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement and Designated Learning Coach Agreement for the 2009-2010 school year are being presented for Board approval. These have not changed in substance from the forms approved by the Board for the 2008-9 school year, but merely update the school year and contain minor format and typographical corrections. Board approval of these Parent Agreements and Eligible Student Agreement is requested.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of CA Invoice for October

PRESENTER: Elizabeth Danielson

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Danielson will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Board Treasurer Advancing Funds for Payment of CA Invoice

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs will discuss the Board authorizing the Board Treasurer to advance funds for payment of the routine CA invoice when there is not a Board meeting for a month. The Board is requested to authorize the Board Treasurer to review the invoice in the interim and to advance payment to CA. If approved, the Board would review and ratify the invoice at the next regularly scheduled Board meeting, at which time, if there are any questions or discrepancies, proper discussion and adjustments may be made. It should be noted that approving this action does not, in any way, imply approval of the invoice.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of the Board Governance and Administrative Policy Manual

PRESENTER: Farah Esmail/Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Standard Board governance policies have been developed and organized into a manual for Board review and consideration for approval. These ensure that the Board has set adequate policies for effective governance and to comply with the new IRS 990 policies. This is a start of the Board creating a Policy Manual. The establishment and updating of the policies are based on the review of national corporate governance standards. These policies govern the Board operations, those in the School Handbook govern the school and the students, and those in the Employee Handbook govern the school staff. The policies have been reviewed by Board Counsel and counsel across the country and are being presented for approval.

Motion: _____ Second: _____

Ayes: _____ Nays: _____