



Arizona Connections Academy (ACA) Board Meeting

Pursuant to A.R.S. § 38-431.02., notice is hereby given to the members of the ACA Board and the general public that the ACA Board will hold a meeting open to the public on:

Date and Time:

Friday, August 13, 2010 at 8:00 a.m. Arizona time

Held At:

Arizona Connections Academy
1017 South Gilbert Road, Suite 210
Mesa, AZ 85204

Notices of this meeting have been appropriately posted as required by A.R.S. § 38-431.02. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (480) 782-5842. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – A. Coe
- II. Roll Call – A. Coe
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Arizona Open Meeting Laws, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting, Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Consideration and Approval of Board Member Candidates – L. Harless/H. Woodward
 - a. Mike McCann Update
 - b. Kenneth Fleming (attached)
 - c. Elizabeth Wilson (attached)
 - d. Julie Sessions (attached)
- V. Routine Business
 - a. Approval of Agenda – A. Coe

- VI. Oral Report
 - a. Principal's Report (MSR) – L. Harless
 - i. Update on Back to School Activities, Staff and Training
 - ii. Update on Tucson Virtual Site
 - iii. Community Coordinators for 2010-2011 School Year
 - iv. Enrollment
 - b. Financial Report (attached) – J. Marhefka
 - i. Update on Audit
 - ii. Sweep Account Relationship

- VII. Consent Items
 - a. Approval of Minutes from the June 11, 2010 Meeting (attached)
 - b. Approval of Minutes from the July 2, 2010 Special Meeting (attached)
 - c. Approval of Legal Invoice(s) (attached)
 - d. Approval of Staffing Report (attached)
 - e. Approval of 2010-2011 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
 - f. Approval of Amendment to General Handbook – NIMAS Compliance (attached)
 - g. Approval of Amendment to State Specific Handbook – D Minus Policy (attached)
 - h. Approval of Amendment to State Specific Handbook – Graduation Requirements (attached)

- VIII. Action Items
 - a. Consideration and Approval of Items on the June and July Meeting Agendas (attached) – H. Woodward
 - i. June
 1. Approval of Renewal of Professional Services Agreement with Connections Academy of Arizona
 2. Approval of Minutes from the May 14, 2010 Meeting
 3. Approval of Legal Invoice
 4. Approval of Staffing Report
 5. Approval of Board President to Work with CA on Renewal of Directors' & Officers' (D&O) Insurance
 6. Approval of Board Meeting Schedule for the 2010-2011 School Year
 7. Approval of Revision to 2010-2011 State Specific School Handbook: Kindergarten Enrollment
 8. Approval of Fall Science Camp Trip Expenditure
 9. Approval of Supplemental Curriculum Invoice from Connections Academy
 10. Approval of CA Invoice for May
 11. Approval of School Principal Bonus for 2009-2010 School Year and Compensation for the 2010-2011 School Year
 12. Approval of Directors
 13. Approval of Officers
 - ii. July
 1. Approval of Budget for 2010-2011 School Year
 2. Approval of Fee Schedule from Connections Academy for the 2010-2011 School Year
 3. Approval of Submission of the Proposed Budget for 2010-2011 in the State-Approved Format
 4. Approval of Submission of the Adopted Budget for 2010-2011 in the State-Approved Format
 - b. Approval of CA Invoice for June (attached) – A. Coe
 - c. Approval of Out of State Field Trip to Washington DC (attached) – L. Harless/G. Howard
 - d. Approval of Board Members Attending the iNacol Conference (attached) – H. Woodward

- IX. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. EMO Evaluation Update– A. Coe
 - c. D&O Insurance Policy (attached) – H. Woodward
 - d. Conflict of Interest Statements and Background Checks – H. Woodward

- X. Adjournment and Confirmation of Next Meeting – September 10, 2010 at 8:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the June 11, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Minutes from the July 2, 2010 Special Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

c. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The invoice for legal services rendered for the school is being presented for Board approval.

d. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

e. Approval 2010-2011 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

f. Approval of Amendment to General Handbook – NIMAS Compliance

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board package for Board consideration is a revision to the General Handbook which adds section 6.1 of the 2010-2011 General School Handbook regarding digitized textbooks. Board approval of the addition is requested.

g. Approval of Amendment to State Specific Handbook – D Minus Policy

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board package for Board consideration is a revision to the State Specific Handbook regarding the proposed D Minus Policy. The school would like the changes implemented for the 2010-2011 school year. Board approval is requested.

h. Approval of Amendment to State Specific Handbook – Graduation Requirements

PRESENTER IF MOVED TO ACTION ITEMS: Linda Harless

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board package for Board consideration is a revision to the State Specific Handbook regarding Graduation Requirements which indicates the total credits required for ACA graduation for 2011, 2012, 2013 and 2014.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Consideration and Approval of Items on the June and July Meeting Agendas

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review the school's desire to re-approve actions previously taken that the Board's June and July meetings. Separate Board packages previously provided to the Board containing the materials have been resent to the Board for review and consideration.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of CA Invoice for June

PRESENTER: Aaron Coe

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Coe will review the invoice as it relates to the financial report reviewed earlier in the meeting. He will request approval of the invoice and authorization to make wire payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Out of State Field Trip to Washington DC

PRESENTER: Linda Harless/Gloria Howard

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Howard and Ms. Harless will review the proposed field trip to Washington DC with the Board and seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Board Members Attending the iNacol Conference

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review this item with the Board. She will be recommending the Board authorize a certain number of Board members to attend the iNacol Conference in November in Arizona and the Board approve reimbursing expenses for the Board members incurred in attending the Conference. Information on the Conference is included in the Board package.

Motion: _____ Second: _____

Ayes: _____ Nays: _____