



**Arizona Connections Academy (ACA) Board Meeting**

Pursuant to A.R.S. § 38-431.02., notice is hereby given to the members of the ACA Board and the general public that the ACA Board will hold a meeting open to the public on:

**Date and Time:**

Friday, August 14, 2009 at 8:00 a.m. Arizona time

**Held At:**

Arizona Connections Academy  
1017 South Gilbert Road, Suite 210  
Mesa, AZ 85204

Notices of this meeting have been appropriately posted as required by A.R.S. § 38-431.02. Persons with a disability may request a reasonable accommodation by contacting Linda Harless at (480) 782-5842. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – A. Coe
- II. Roll Call – A. Coe
- III. Routine Business
  - a. Approval of Agenda – A. Coe
- IV. Oral Report
  - a. Introduction of Peter Robertson and Megann Wrisley – H. Woodward
  - b. Principal's Report – L. Harless
    - i. 2009 Enrollment Update
    - ii. Summer Activities Report
    - iii. TAPBI Report (to follow)
  - c. Financial Report (attached) – T. Ochs
    - i. Update on FY10 Funding
    - ii. Audit Update
- V. Consent Items
  - a. Approval of Minutes from the June 12, 2009 Meeting (attached)
  - b. Approval of Minutes from the July 10, 2009 Special Meeting (attached)
  - c. Approval of Legal Invoice (attached)
  - d. Approval of Staffing Report (attached)
  - e. Approval of 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
  - f. Approval of Notification Request to ASBCS for Change in Representative and Governing Body (attached)
- VI. Action Items
  - a. Approval of CA Invoices for June and July (attached) – E. Danielson
  - b. Discussion and Approval of Taking Action Concerning Enrollment – L. Harless
  - c. Discussion and Approval of the PACE Program for the 2009-2010 School Year – L. Harless
  - d. Approval of Revised Engagement Letter for 2009 Audit Services (attached) – T. Ochs

- VII. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. Public Website Information (attached) – H. Woodward
  - c. Annual Board Approval Calendar (attached) – H. Woodward
  - d. Board Academy 2009 (attached) – H. Woodward
  - e. Board Recruitment – H. Woodward
  
- IX. Adjournment and Confirmation of Next Meeting – September 11, 2009 at 8:00 a.m.

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the June 12, 2009 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Minutes from the July 10, 2009 Special Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**c. Approval of Legal Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** An invoice for legal services rendered for the school is being presented for Board approval.

**d. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**e. Approval 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends**

**PRESENTER IF MOVED TO ACTION ITEMS:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

**f. Approval of Notification Request to ASBCS for Change in Representative and Governing Body**

**PRESENTER IF MOVED TO ACTION ITEMS:** Farah Esmail

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Board packet includes the notifications that need to be provided to the ASBCS to notify them of the new representative, Elizabeth Danielson, as a replacement to Mary Wall as well as the notification to change the composition of the Board on Mary Wall leaving the Board.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of CA Invoices for June and July**

**PRESENTER:** Elizabeth Danielson

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Danielson will review the invoices as they relate to the financial report reviewed earlier in the meeting. She will request approval of the invoices and authorization to make payment via wire based upon availability of funds.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_

**b. Discussion and Approval of Taking Action Concerning Enrollment**

**PRESENTER:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Harless will discuss ACA's enrollment status with the Board and will discuss enrollment options. Ms. Harless will seek Board approval to move forward based on Board recommendation and seek approval of the notification of the enrollment cap to be provided to the ASBCS.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_

**c. Discussion and Approval of the PACE Program for the 2009-2010 School Year**

**PRESENTER:** Linda Harless

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Harless will discuss the school's current PACE Program and seek Board approval for the plans for the program for the 2009-2010 school year.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_

**d. Approval of Revised Engagement Letter for 2009 Audit Services**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review the revisions to the engagement letter for the 2009 Audit services and seek Board approval thereof.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_